

PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

NOTICE OF MEETING CANCELLATION

Date: Tuesday, October 11, 2022
Time: 6:00 p.m.

Location: J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



Superintendent of Schools

Posted and electronically delivered to School Attorney and News Media on Wednesday, October 5, 2022 and electronically delivered to Board Members on Wednesday, October 5, 2022.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Administrative Assistant to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

NOTICE OF EXECUTIVE SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

Date: Tuesday, October 11, 2022

Time: 6:00 p.m.

Purpose: Reference Indiana Code Section 5-14-1.5-6.1-(b)-

(2) For discussion of strategy with respect to any of the following:

(A) Collective bargaining.

Location: J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



Superintendent of Schools

Posted and electronically
delivered to School Attorney and
News Media on Wednesday,
October 5, 2022 and electronically
delivered to Board Members
on Wednesday, October 5, 2022.

NOTICE OF EXECUTIVE SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

Date: Tuesday, October 11, 2022

Time: Immediately following the 7:00 p.m. Board meeting

Purpose: Reference Indiana Code Section 5-14-1.5-6.1-(b)-

(6) With respect to any individual over whom the governing
body has jurisdiction:

Location: J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



Superintendent of Schools

Posted and electronically
delivered to School Attorney and
News Media on Friday,
October 7, 2022 and electronically
delivered to Board Members
on Friday, October 7, 2022.

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

Revised

October 11, 2022

CALENDAR

Oct 11 6:00 p.m. Executive Session, J.C. Rice Educational Services Center
Oct 11 7:00 p.m. Regular Board Meeting, J.C. Rice Educational Services Center
Oct 11 Immediately following Executive Session, J.C. Rice Educational Services Center
Oct 25 6:00 p.m. Public Work Session, J.C. Rice Educational Services Center
Oct 25 7:00 p.m. Regular Board Meeting, J.C. Rice Educational Services Center

A. CALL TO ORDER

B. THE ELKHART PROMISE

C. INVITATION TO SPEAK PROTOCOL

D. MOMENT OF PRIDE

E. CONSENT ITEMS:

Minutes – September 27, 2022 – Public Work Session
Minutes – September 27, 2022 – Regular Board Meeting
Claims
Fundraisers
Gift Acceptance
Conference Leaves
Overnight Trips
Grants
EACC Sponsorship Agreements
Personnel Report

F. INSTRUCTIONAL REPORT

G. OLD BUSINESS

Update on Full Service Community Schools Grant

H. NEW BUSINESS

Bristol Public Library Board Re-Appointment

2023 Board Meeting Schedule – The Administration presents the proposed Board Meeting schedule for 2023, for initial review

New Course Offerings – The administration presents the following proposed new course offerings for Board review: Accounting Capstone; Management Fundamentals; New Venture Development.

Public Hearing on the 2023 Budget, 2023 Capital Projects Plan and 2023 School Bus Replacement Plan

2023 Budget Levy Appeal Resolution

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

September 27, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 6:00 p.m.			Place/Time
Board Members Present:	Dacey S. Davis Troy E. Scott Douglas K. Weaver	Roscoe L. Enfield, Jr. Kellie L. Mullins Anne M. VonDerVellen	Roll Call
Via Electronic Communication:		Babette S. Boling	
ECS Staff Present:	Kevin Scott Steve Thalheimer		
The Board was presented a 2023 budget draft review by Kevin Scott, Chief Financial Officer.			Topics Discussed
The meeting adjourned at approximately 6:41 p.m.			Adjournment
APPROVED:			Signatures
_____ Dacey S. Davis, President		_____ Babette S. Boling, Member	
_____ Troy E. Scott, Vice President		_____ Roscoe L. Enfield, Jr., Member	
_____ Douglas K. Weaver, Secretary		_____ Kellie L. Mullins, Member	
		_____ Anne M. VonDerVellen, Member	

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

September 27, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart –
at 7:00 p.m.

Place/Time

Board Members Present: Dacey S. Davis
Troy E. Scott
Douglas K. Weaver
Roscoe L. Enfield, Jr.
Kellie L. Mullins
Anne M. VonDerVellen

Roll Call

Via Electronic Communication: Babette S. Boling

Board president Dacey Davis called the regular meeting of the Board of School Trustees to order.

Call to Order

Board secretary Kellie Mullins recited the Elkhart Promise.

The Elkhart Promise

Ms. Davis discussed the invitation to speak protocol.

Taryn Snyder presented the Moment of Pride. Miss Snyder is a senior attending Elkhart High School – School of Business and International Relations, captain of the varsity cheer team, and class president. She is involved in National Honor Society (NHS), Superintendent’s Student Advisory Council (SSAC), Startup Moxie and also has an internship at Lake City Bank.

Moment of Pride

Miss Snyder shared information about the upcoming EHS Homecoming week full of activities centered around the theme, Board Games. Homecoming activities this week include daily themed dress-up days, a dodgeball tournament, a class Olympic games night, and a senior class sunrise breakfast. Miss Snyder invited the Board members and community to attend the Homecoming parade beginning at 6:00 p.m. followed by the football game on Friday, September 30, 2022. Homecoming court will be presented during half-time. Saturday evening is the semi-formal Homecoming dance.

In response to Board inquiry, Miss Snyder informed the Board she plans to attend college after high school and major in Business Finance.

By unanimous action by roll call, the Board approved the following consent items:

Consent Items

Minutes – September 13, 2022 – Public Work Session	Minutes
Minutes – September 13, 2022 – Regular Board Meeting	
Payment of claims totaling \$8,274,349.13 as shown on the September 27, 2022, claims listing. (Codified File 2223-30)	Payment of Claims
Proposed school fundraisers in accordance with Board policy. (Codified File 2223-31)	Fundraisers
The following donations were made to Elkhart Community Schools (ECS): \$20,000 from Patrick Industries to Daly Elementary School to purchase classroom materials as well as clothing to be distributed by the school nurse and \$1,000 from Welter Foundation to Elkhart High School to be used for football “Staff Buddy” t-shirts.	Gift Acceptance
Submission of the following grants: STEM Integration Grant hosted by Indiana Department of Education (IDOE) from Elkhart High School (EHS) – Engineering, Technology, and Innovation School of Study in the amount of \$100,000 and Project Lead the Way (PLTW) Grant hosted by PLTW from EHS – Health and Public Safety School of Study in the amount of \$2,400. (Codified File 2223-32)	Grants
Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the September 27, 2022 listings. (Codified File 2223-33)	Conference Leave Requests
	Personnel Report
Administrative appointment of the following certified employee: Shirley Elliott, supervisor of special programs at ESC, 10/6/2022	Certified Administrative Appointment
Two (2) agreements regarding services. (Codified File 2223-34)	Service Agreement
One (1) agreement regarding increased student loads. (Codified File 2223-35)	Memorandum of Understanding
Employment of the following four (4) certified staff members, effective on dates indicated: Brent Curry – special education intern at West Side, 9/19/22 Dianna Nauman – special education intern at West Side, 10/3/22 Jason Rivich – career readiness at Pierre Moran, 10/3/22 Robert Sommer – art at Freshman Division, 9/12/22	Certified Employment
Maternity Leave for the following certified staff member on dates indicated: Mariah Srmek – special education at PACE, beginning 9/19/22 and ending 10/28/22	Maternity Leave

<p>Parental Leave for the following certified staff member on dates indicated: Jennifer Miller – grade 2 at Cleveland beginning 11/7/22 and ending 12/22/22</p>	Parental Leave
<p>Medical Leave for the following certified staff members on dates indicated: Brett Cramer – special education at Elkhart Academy beginning 9/13/22 and ending 12/1/22</p>	Medical Leave
<p>Resignation of the following three (3) certified staff members on dates indicated: Anthony DeFelice – math at North Side, 10/12/22 Rebecca Herington – special education at Cleveland, 10/19/22 Jason Rybinski – grade 6 at Cleveland, 9/15/22</p>	Certified Resignations
<p>Employment of the following five (5) classified employees on date indicated: Tricia Antonio – secretary at Elkhart High, 9/26/22 Christian Donovan – security at North Side, 9/26/22 Gabriel Fillio – security at Pierre Moran, 9/26/22 Tamika Hines – secretary at Roosevelt, 9/26/22 Leslie Kauffman – food service at Elkhart High, 9/26/22</p>	Classified Employment
<p>Resignation of the following two (2) classified employees on dates indicated: Christina Heise – technical assistant at Bristol, 9/23/22 Sanara Warren – bus driver at Transportation, 9/30/22</p>	Classified Resignations
<p>Unpaid leave for the following classified employee on dates indicated: Vantha Seth – custodian at Beck beginning 10/14/22 and ending 10/31/22</p>	Classified Unpaid Leave
<p>Reassignment of a classified employee to a certified position: Brent Curry – secretary at Elkhart High, 9/19/22</p>	Classified Reassignment
<p>Termination of the following two (2) classified employees on dates indicated: John Collins – bus driver at Transportation, 9/27/22 Preston Morris – truck driver at Commissary, 9/27/22</p>	Classified Terminations
<p>Dr. Mindy Higginson, director of elementary instruction, presented information about this year’s Savvas Assessments which are used by teachers to guide student instruction. This assessment was new last school year; therefore, the test window was much longer to allow teachers to familiarize themselves with the platform. This school year, a shorter testing window was used and each building created their own test schedule within that window. The district continues to review the types and number of test</p>	Instructional Report

questions, and continues to refine them further to focus on the essential standards connected to ILEARN. This year's Savvas scores are lower than last year's scores. Dr. Higginson contributes some of this variance to the longer testing window used last year as students would have been learning some of the standards prior to being tested on them. Now that a benchmark is set for students, teachers will align their instruction with the data in order to maximize student achievement. Dr. Higginson looks forward to reporting student progress to the Board following the mid-year testing window.

In response to Board inquiry, Superintendent Steve Thalheimer agreed to provide Board members and the public a summary of each school's goals.

Dr. Thalheimer shared the NWEA test results for kindergarten, grade 1 and grade 2. Again, results are skewed due to the extended testing window used last year but the administration expects to see a large increase in the January mid-year test window. Dr. Thalheimer also shared the new Teaching & Learning Dashboard populated with the first data from NWEA checklists from this school year.

Tara White, director of literacy, informed Board members about the work completed in Professional Learning Communities (PLC) on the eLearning day. Elementary teachers focused on math and met in grade level teams. Per teacher requests, the administration extended the grade level meetings into the afternoon. Their primary focus was aligning math resources, essential standards and assessments. They had great collaboration to improve instruction. In response to Board inquiry, Mrs. White agreed to consider having each grade level collaborate with the grade level below and above. This could provide great insight for all.

Dr. Brad Sheppard, assistant superintendent of instruction, informed Board members about the work completed in PLC's at the secondary level on the eLearning day. The primary focus was to wrap up the essential standards and move on to the creation of Common Formative Assessments (CFAs). Content area specialists led this work and are continuing to build the master curriculum repository. Instructional technology was available virtually to help teams with standards and creation of CFAs in an effort to improve instruction. Math and ELA for grades 9 – 12 were provided direct in person support from the instructional coaching teams; this support will continue on all eLearning days for the remainder of this school year.

Rhiannon Harrison, director of English learners, shared a SIOP lesson plan rubric and training video with Board members. The goal is for 80% of all teachers to be implementing SIOP lessons which target EL students but utilize good teaching strategies for all students. She also will be working with teachers to create a library of videos in order to provide more resources for teachers.

The Board was presented proposed revisions to Administrative Regulation GDBA-10 – Miscellaneous Position Pay Schedule for review. Doug Thorne, district counsel/chief of staff, informed Board members that WVPE has

Administrative
Regulation
GDBA-10

added an intern position for an Elkhart High School student and proposes offering a stipend of \$750 per semester. The intern has already begun working for WVPE and station manager, Anthony Hunt, reports the intern is already bringing value to the station while gaining a solid understanding of all aspects related to the operation of the radio station.

The Board was presented with proposed revisions to Board Policy 5516 – Student Hazing for initial consideration. The administration has been meeting with a parent bullying prevention group which prompted review of this policy. A preliminary draft has been shared with the parent group as well as administrators for further comment and review. The administration plans to bring the Student Hazing policy for final approval during the October 11, 2022 Board meeting.

Board Policy
5516

The Board was presented proposed new Administrative Regulation JFCF – Hazing Investigation Procedures for initial review. During the review of the current hazing policy, it was realized a hazing investigation procedure was not a part of the policy; therefore, a specific hazing investigation procedure was developed. A preliminary draft has been shared with the parent group as well as administrators for further comment and review. The administration plans to bring the Hazing Investigation Procedures for final review during the October 11, 2022 Board meeting.

Administrative
Regulation JFCF

The Board was presented proposed new Administrative Regulation JFH – Student Complaint Procedures for initial review. During the review of the current Student complaints policy, it was realized a formal complaints investigation procedure was needed. A preliminary draft has been shared with the parent group as well as administrators for further comment and review. The administration plans to bring the Complaint Investigation Procedures for final review during the October 11, 2022 Board meeting.

Administrative
Regulation JFH

By a vote of 6 (Boling, Enfield, Davis, Scott, VonDerVellen, and Mullins) – 1 (Weaver) by roll call, the Board approved a Resolution Recognizing Elkhart Community Schools’ commitment to the State Proficiency Goal of 95% on the IREAD-3 Assessment by 2027 after amending the resolution to include the following statement: “Whereas, in Elkhart Community Schools, thirty-five percent (2 in 5) of our students have not yet mastered foundational reading skills by the end of third grade.” (Codified File 2223-36)

Resolution

By unanimous action by roll call, the Board approved the topics for examination through the district feasibility process. (Codified File 2223-37)

Topics for
District
Feasibility Study

The Board received a financial report from Kevin Scott, chief financial officer, for the period January 1 – August 31, 2022. The Board found the report to be in order.

Financial
Report

The Board received an insurance update for the month of August 2022. Mr. Scott reported insurance claims experience for the month of August did increase but still performed better than last year.

Insurance Update

Mr. Scott reported positive information about the upcoming insurance renewal projections as there will be a two (2) year hold on dental rates, no rate increase with New York Life, a 2.1 percent increase on medical rates, and the plan continues to perform well below the market.

An audience member requested further explanation of the Full Service Community Schools Grant which was approved for submission at the September 13, 2022 Board meeting.

From the Audience

Maggie Lozano, director of human resources, provided information about total postings, certified positions filled, and support staff positions filled from the same time period during 2021 vs. 2022. In response to an audience members request, Ms. Lozano will provide a breakdown of employees who left the district, i.e. retired, resigned, and were terminated over the same period of time.

From the Administration

Board member Rocky Enfield encouraged community members to volunteer their time to Real Mentors Read which is a program where a volunteer goes into a school and reads to a classroom across a four (4) week period. If interested, contact Jill Yoder, volunteer engagement coordinator for United Way, at yoderj@crossroadsuw.org. Ms. Lozano added Spring into Reading is another great opportunity for volunteering with the district.

From the Board

Board Secretary Doug Weaver highlighted the success of the Art Depot's grand opening at the Freshman Division.

Board member Anne VonDerVellen reminded community members of the Anti-Bullying event on September 29, 2022 at Woodland at 6:00 p.m.

The meeting adjourned at approximately 9:05 p.m.

Adjournment

APPROVED:

Signatures

Dacey S. Davis, President

Troy E. Scott, Vice President

Douglas K. Weaver, Secretary

Babette S. Boling, Member

Roscoe L. Enfield, Jr., Member

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member

School	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Elkhart High - Sigma Beta Upsilon	Pink ribbons, will be sold and donations will be collected for Breast Cancer Awareness month. Funds will be donated to Cancer Resources for Elkhart County.	10/17/2022 - 10/31/2022	9/27/2022	Janie Boyden
Elkhart High - Latino Student Union	Tickets will be sold for the school dance as well as snacks to help raise funds for the future activities for the Latino Student Union.	10/31/2022 - 11/4/2022	9/20/2022	Alexis Burgess
Elkhart High - Latino Student Union	T-shirts will be sold to help raise funds for the future activities for the Latino Student Union.	11/1/2022 - 5/25/2022	9/20/2022	Alexis Burgess
North Side - NJHS	NJHS will host a school dance with concessions sales to benefit Riley Children's Hospital	10/28/2022	9/28/2022	Madelyn Pedler
	Please note the following fundraisers are presented for confirmation only.			
Elkhart High - Class of 2023 and SBU	Senior representatives will collect donations in the stands at the home football game against Marian to donate to Cancer Resources of Elkhart County.	10/7/2022	9/27/2022	Jeff Miller and Kris Bartley



MARY DALY ELEMENTARY SCHOOL

1735 STRONG AVENUE • ELKHART, IN 46514

PHONE: 574-295-4870



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 9/12/22

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Beth Stroven

RE: Gift Acceptance

Mary Daly has received a generous donation of school supplies from Lippert Components, plants 58 and 83 for our students. We also received a small cash donation of less than \$100 to be used for student needs.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

- Lippert Component, Plant 58, 1772 W Mishawaka Ave, Elkhart, IN 46517
- Lippert Component, Plant 83, 3308 Charlotte Ave, Elkhart, IN 46517



MARY DALY ELEMENTARY SCHOOL

1735 STRONG AVENUE • ELKHART, IN 46514

PHONE: 574-295-4870



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

**To: Board of School Trustees
Superintendent Steve Thalheimer**

From: Elizabeth Stroven

Date: September 26, 2022

Re: Donation Acceptance-Mary Daly

NIVA has donated \$500 to be used for our school facilities for volleyball practices and competitions. NIVA stated that they appreciate our support of the growth of boys' and girls' volleyball in this area and particularly in our school.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

**NIVA
Attn: Adria Anderson and Jacquie Rost
10100 Billet CT.
Granger, IN 46530**



EASTWOOD ELEMENTARY SCHOOL

2605 COUNTY ROAD 15 • ELKHART, IN 46514

PHONE: 574-262-5583

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 10/03/2022

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Victoria Hays, Principal

RE: Donation Approval

Eastwood Elementary received \$1000.00 from NIVA (Northern Indiana Volleyball Association) as a sign of their appreciation for the use of our gym. The money is to be used to benefit our students at Eastwood and/or for Eastwood's volleyball program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Adria Anderson & Jacquie Rost
Co-Directors of NIVA
Phone: 574-274-6495
10100 Billet Ct
Granger, IN 46530



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. THALHEIMER
BOARD OF SCHOOL TRUSTEES**

FROM: BRANDON EAKINS BE

DATE: SEPTEMBER 23, 2022

RE: DONATION APPROVAL - EACC

Dave Brackeen of Whiteford Kenworth has donated \$900.00 to our Diesel Technology class. These funds will be used for student related activities.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Dave Brackeen
Whiteford Kenworth
4625 W Western Ave
South Bend, IN 46619



OSOLO ELEMENTARY SCHOOL
24975 COUNTY ROAD 6 EAST • ELKHART, IN 46514
PHONE: 574-262-5590



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: September 22,2022

TO: Dr. Thalheimer
Board of School Trustees

FROM: Heather Burton

RE: Donation Approval

Osolo Elementary School would like to publicly thank Adria Anderson and Jacquie Rost, Co-Directors of NIVA Volleyball Club for their donation of \$750.00 towards our extracurricular account. We are thankful for NIVA's generosity in giving to our school and helping to defray the costs of extracurricular activities for our students.

Sincerely,

Heather Burton, Principal

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Adria Anderson and Jacquie Rost

C/O NIVA

10100 Billet Ct.

Granger, IN 46530

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: October 6, 2022

TO: Dr. Steve Thalheimer, Superintendent

FROM: Dr. Bradley Sheppard *Bradley Sheppard*

RE: **Conference Leave Requests**
October 11, 2022 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2022 - 2023 CONFERENCES	EXPENSES	SUBSTITUTE
PERCUSSIVE ARTS SOCIETY INTERNATIONAL CONVENTION I will be able to see and hear new percussion music and learn about new research and best practices in the percussion world. I will share this information in class with students, and with fellow band directors via a Google Drive. Indianapolis, IN November 10 - 12, 2022 (2 day's absence) ROSS WECKESSER - EHS (0-0)	\$751.64	\$0.00
	<i>ESSER III</i>	<i>N/A</i>
IMEA PROFESSIONAL DEVELOPMENT CONFERENCE I will get fresh ideas on how to engage this generation of students in the learning process - especially as it relates to music. Fort Wayne, IN January 13 - 14, 2023 (1 day's absence) SUZANNE SHAFFER - ROOSEVELT (0-0)	\$428.00	\$95.00
	<i>ESSER III</i>	<i>ESSER III</i>
	\$1,179.64	\$95.00
2022 YEAR-TO-DATE EDUCATION FUNDS	\$21,569.14	\$1,330.00
2023 YEAR-TO-DATE EDUCATION FUNDS	\$0.00	\$0.00
2022 YEAR-TO-DATE OTHER FUNDS	\$173,283.36	\$4,560.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
2023 YEAR-TO-DATE OTHER FUNDS	\$5,318.00	\$95.00
2023 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$197,622.75	\$5,985.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)

ELKHART COMMUNITY SCHOOLS OVERNIGHT TRIP REQUEST

School: Elkhart High School and EACC

Class/Group: FFA- Seniors Elkhart Chapter and EACC chapter

Number of Students: 5

Date/Time Departing: October 25th 6pm

Date/Time Returning: October 29th 8pm

Destination: FFA National Convention- Convention center Indianapolis Indiana
City State

Overnight facility: Hotel

Mode of transportation: Activity Bus

Reason for trip: Senior FFA members for FFA professional development. Delegates District and state board
Voting and radification of current by-laws. speakers, workshops, conferences with AG
community members, advisors, state officers, business owners. expanding leadership and career

Names of chaperones: Brenda Mueller

Cost per student: _____

Describe plans for Raising Funds or Funding Source: _____

Plans to defray costs for needy students: _____

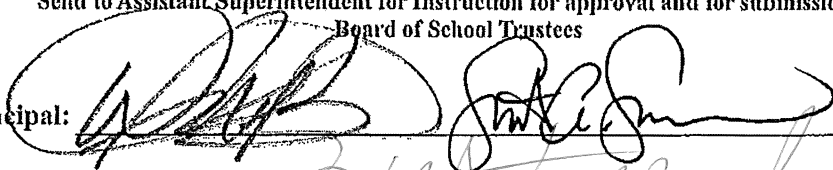
Are needy students made aware of plans? _____

Name of Teacher/Sponsor: _____

Signature of Teacher/Sponsor: _____

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Signature of Principal:



Date: 5 Oct 2022

Approval of Assistant Superintendent:

Date: 10/26/22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart High School

Class/Group: Girls Swimming

Number of Students: TBD

Date/Time Departing: 2/10/23 + 2/11/23

Date/Time Returning: _____

Destination: Indianapolis, IN
City State

Overnight facility: _____

Mode of transportation: Bus

Reason for trip: State Tournament

Names of chaperones: Michelle Guipe

Cost per student:

Describe Plans for Raising Funds or Funding Source:

Plans to defray costs for needy students:

Are needy students made aware of plans?

Signature of Teacher/Sponsor: _____

Signature of ^{AD}Principal: [Signature] Date: 9-30-22

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 10-4-22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart High School

Class/Group: Boys & Girls Wrestling

Number of Students: TBO

Date/Time Departing: 2/17/23 & 2/18/23

Date/Time Returning: _____

Destination: Indianapolis, IN
City State

Overnight facility: _____

Mode of transportation: BUS

Reason for trip: State Tournament

Names of chaperones: Zach Whickcar

Cost per student:

Describe Plans for Raising Funds or Funding Source:

Plans to defray costs for needy students:

Are needy students made aware of plans?

Signature of Teacher/Sponsor: _____

Signature of Principal: ^{AD} [Signature] Date: 9-30-22

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 10-4-22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart High School

Class/Group: Boys Swimming

Number of Students: TBD

Date/Time Departing: 2/24/23 2/25/23

Date/Time Returning: _____

Destination: Indianapolis, IN
City State

Overnight facility: _____

Mode of transportation: Bus

Reason for trip: State Tournament

Names of chaperones: Michelle Guipe

Cost per student: Ø

Describe Plans for Raising Funds or Funding Source: Ø

Plans to defray costs for needy students: Ø

Are needy students made aware of plans? Ø

Signature of Teacher/Sponsor: _____

Signature of Principal: AD [Signature] Date: 9-30-22

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 10/4/22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS OVERNIGHT TRIP REQUEST

School: Elkhart High School

Class/Group: Elkhart Winter Percussion Ensemble

Number of Students: 23

Date/Time Departing: 3/4/23, 8:00 a.m.

Date/Time Returning: 3/5/23, 6:00 p.m.

Destination: Franklin Central High School Indianapolis IN
City State

Overnight facility: Hampton Inn - Indianapolis South - 7045 McFarland Blvd. Indianapolis, IN

Mode of transportation: School bus

Reason for trip: The reason for the trip is to provide an opportunity to compete at the WGI (Winter Guard International) Indianapolis Regional, that is a two-day, prelims/finals format.

Names of chaperones: Ross Weckesser, approximately 8 parent chaperones

Cost per student: \$300 (season fees)

Describe plans for Raising Funds or Funding Source: Calendar fundraiser, and various other fundraising opportunities through the EHS Band Boosters

Plans to defray costs for needy students: Fundraisers listed above

Are needy students made aware of plans? Yes

Name of Teacher/Sponsor: Ross Weckesser

Signature of Teacher/Sponsor: 

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Signature of Principal: Kelly Berheide Date: 9/28/22

Approval of Assistant Superintendent:  Date: 10-4-22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Digital Learning Coach Mini Grant	Indiana Department of Education	Brian Bennett	Brian Bennett	\$5,000	Funds will be used to help pay for graduate coursework to finish my Master's degree. Brian Bennett will oversee the management of the grant.	<p>Part of my role is to help connect theory to practice in instruction. I plan on using the grant to help pay for coursework required to complete my Master's degree in Education Technology. I have three courses left to finish my program which has focused on leadership, curriculum/resource development, and student assessment.</p> <p>In Elkhart, we are pushing hard into the PLC process, where staff are continually reviewing student performance against self-identified essential standards for each course. By completing my degree, I'll be better equipped to help staff dive into their assessment data as they plan to help struggling students and enrich instruction for students who have demonstrated proficiency. I'll also be better equipped to look at district-level initiatives and find common points of inflection for change. A common frustration from staff is that we have "just one more thing" to add to our list of responsibilities. By having a more complete picture of how technology, data, and instruction work together, I can help craft vision and implementation at the district level.</p> <p><i>The grant submission timeline was short - two weeks between announcement and the submission deadline. It would not have been ready in time for board materials to be prepared.</i></p>	Graduate coursework - \$5000	9/14/2022
Data Action Mini Grant	The Source	Bristol Elementary/ Social Worker	Allison Smith	\$1,300.00	The grant will be used to fund trauma-informed first aid kits. Allison Smith, school social worker, will oversee these funds.	<p>The grant is rooted in trauma-informed practices and will support the districts SEL vision.</p> <p><i>Not familiar with the expectations for submitting a grant.</i></p>	<p>Trauma Informed Kits (\$45x25) \$ 1,125.00</p> <p>Additional Promotional Materials \$ 175.00</p> <p>The SOURCE Technical Support \$ 0.00</p>	10/31/2022



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. STEVEN THALHEIMER
FROM: MS. MAGGIE LOZANO
DATE: OCTOBER 11, 2022

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Administrative Appointment** –The administration recommends confirmation of the following administrative appointment effective October 3, 2022:

Helenia Robinson

Roosevelt/Principal

- b. **Agreement** – We recommend the approval of an agreement regarding employee compensation.

- c. **New Certified Staff** – We recommend the following new certified staff for employment in the 2022-23 school year:

Farrah Burkhart

EHS Human Services/FACS

Kristin Judson

Cleveland/ENL

Benjamin Kain

Pierre Moran/Alternative Education

- d. **Resignation** – We report the resignation of the following employees:

James McClain

Began: 8/9/21

EHS Human Services/Math

Resign: 9/23/22

Jason Rivich

To Begin: 10/3/22

Pierre Moran/Career Readiness

Resign: 9/27/22

Kasey Witt

Began: 8/19/96

Beardsley/Special Education

Resign: 12/22/22

CLASSIFIED

- a. **New Hires** – We recommend regular employment of the following classified employees:

Rochelle Alberding

Began: 8/11/22

Feeser/Food Service

PE: 10/6/22

Elizabeth Avery
Began: 8/11/22

Ashley Bishop
Began: 8/8/22

Kathy Bressler
Began: 8/11/22

Wisdom Chigwada
Began: 8/10/22

Alexus Geers
Began: 8/11/22

Katherine Gregg
Began: 8/8/22

Myriah Harris
Began: 8/11/22

Turquoise Holloway
Began: 8/8/22

Ada Johnson
Began: 8/15/22

Latosha Jones
Began: 8/9/22

Shirley Kelley
Began: 8/11/22

Brian Kral
Began: 8/10/22

Bredi Lane
Began: 8/11/22

Emily Lewandowski
Began: 8/8/22

Hannah Litka
Began: 8/11/22

Monger/Paraprofessional
PE: 10/6/22

Riverview/Registered Behavior Technician
PE: 10/3/22

Eastwood/Paraprofessional
PE: 10/6/22

Feeser/Technical Assistant
PE: 10/5/22

Freshman Division/Paraprofessional
PE: 10/6/22

Elkhart High/Food Service
PE: 10/3/22

Transportation/Bus Helper
PE: 10/6/22

Pinewood/Food Service
PE: 10/3/22

North Side/Food Service
PE: 10/11/22

Elkhart High/Custodian
PE: 10/4/22

Osolo/Food Service
PE: 10/6/22

Roosevelt/Food Service
PE: 10/5/22

Pinewood/Paraprofessional
PE: 10/6/22

Monger/Social Worker
PE: 10/3/22

Elkhart High/Paraprofessional
PE: 10/6/22



Erick Martinez
Began: 8/3/22

Educational Service Center/Communications
PE: 9/28/22

Kendell Maurer
Began: 8/8/22

Elkhart High/Food Service
PE: 10/3/22

Jena Merrill
Began: 8/11/22

Eastwood/Paraprofessional
PE: 10/6/22

Hilda Norah
Began: 8/11/22

Roosevelt/Food Service
PE: 10/6/22

Rachel Orpurt
Began: 8/8/22

Elkhart High/Food Service
PE: 10/3/22

Melissa Peck
Began: 8/11/22

PACE/Paraprofessional
PE: 10/6/22

Melody Riley
Began: 8/11/22

Feeser/Food Service
PE: 10/6/22

Erin Rockhill
Began: 8/8/22

Elkhart High/Registered Behavior Technician
PE: 10/3/22

Sarah Sacco
Began: 8/11/22

Riverview/Paraprofessional
PE: 10/6/22

Jessica Scholfield
Began: 8/11/22

Feeser/Paraprofessional
PE: 10/6/22

Jackie Smith
Began: 8/11/22

Feeser/Food Service
PE: 10/6/22

Gayle Sotelo-Martin
Began: 8/11/22

Transportation/Unassigned Driver
PE: 10/6/22

Rita Stefanski
Began: 5/24/22

Pinewood/Food Service
PE: 9/29/22

Christina Stewart
Began: 8/8/22

Pinewood/Technical Assistant
PE: 10/3/22

Charlena Thompson
Began: 8/11/22

Transportation/Unassigned Driver
PE: 10/6/22



Nathaniel Vrielynck
Began: 8/11/22

Transportation/Unassigned Driver
PE: 10/6/22

Danielle Weaver
Began: 8/8/22

Pierre Moran/Social Worker
PE: 10/3/22

Annie Wiley
Began: 8/8/22

Freshman Division/Food Service
PE: 10/3/22

Carolyn Wheeler
Began: 8/11/22

Daly/Food Service
PE: 10/6/22

b. Resignation – We report the resignation of the following classified employees:

Betty Beadin
Began: 8/14/19

Beck/Food Service
Resign: 9/23/22

Karen Cross
Began: 8/2/21

Pierre Moran/Secretary
Resign: 10/31/22

Sandra Geers
Began: 8/3/20

Eastwood/Custodian
Resign: 10/21/22

Lois Mason
Began: 8/26/19

Educational Service Center/Secretary
Resign: 10/5/22

Ashley McIntyre
Began: 10/29/19

Eastwood/Social Worker
Resign: 10/4/22

Mytchell Sellers
Began: 3/16/21

Elkhart Academy/Paraprofessional
Resign: 5/27/22

Tina Sigrist
Began: 9/22/21

Pierre Moran/Custodian
Resign: 9/30/22

Tiffany West
Began: 12/1/21

Elkhart High/Paraprofessional
Resign: 5/27/22





CERTIFICATE OF APPOINTMENT – PUBLIC LIBRARY BOARD MEMBER
Form for Class I Libraries
 State Form 31873 (R5 / 5-17)

INSTRUCTIONS: (See IC 36-12-2-19; IC 5-4-1-1.2; IC 5-4-1-4)

1. Appointing Authority completes the "Appointment" section then delivers this Certificate of Appointment to the board appointee in person or by mail.
2. Within 10 days of receiving the Certificate of Appointment, the library board appointee must take the oath of office and ensure the "Oath of Office" section is completed. The oath may be administered by the circuit court clerk, a notary public, or anyone else authorized under IC 33-42-4-1 or IC 33-42-9-7 to administer oaths.
3. The library board appointee must file the completed Certificate of Appointment with the library and with the clerk of the circuit court of the county in which the library is located. **The form must be filed with the clerk of the circuit court not later than 30 days after the board term begins.**

APPOINTMENT

I/We _____ Dacey Davis _____,
Name(s) of Official(s)
 _____ President _____, of
Title(s)
 _____ Board of School Trustees _____ of _____ Elkhart Community Schools _____, Indiana
Name of Appointing Authority(ies) Municipal Corporation(s)
 hereby certify that I/we have duly appointed _____ Kathy Greene _____ to the
 _____ Bristol _____ Public Library Board,
 said term beginning on the 26th day of October _____, 2022 and ending on the 25th day of _____ October _____, 2026.

- This is a full 4-year term. - OR -**
 This is a partial term to complete the unexpired term of _____
Name of Appointee Being Replaced

WITNESS, MY HAND AND OFFICIAL SEAL, THIS 11th DAY OF _____ October _____, 2022 .

Signature of appointing official or attesting officer

(Additional line for signatures if joint appointment occurs)

OATH OF OFFICE

STATE OF INDIANA)
) SS
 Elkhart _____ COUNTY)

I, the undersigned, do hereby solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Indiana and to the best of my ability will faithfully, impartially, and diligently discharge the duties and accept the responsibilities of a member of the Library Board of the _____ Bristol _____ Public Library, and that I will observe and obey all the laws relating to said office now in force or which may hereafter be enacted during my term of service.

_____ Kathy Greene _____
Name of Appointee

Signature of Appointee

SUBSCRIBED AND SWORN TO ME THIS _____ DAY OF _____, 20____.

Signature

Printed Name

Title

If the person administering the oath is a notary public, add the county of residence and date of commission expiration.

County of Residence _____ Date Commission Expires _____ / _____ / _____

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

Regular Board of School Trustees' Meetings - 2023

Regular meetings will be held at 7:00 p.m. in the J. C. Rice Educational Services Center
2720 California Road, Elkhart, Indiana unless otherwise noted.

A public work session is held at 6:00 p.m. preceding each regular meeting in the J. C. Rice
Educational Services Center, 2720 California Road, Elkhart, Indiana unless otherwise noted.

January	10	2023	July	11	2023
January	24	2023	July	25	2023
February	14	2023	August	8	2023
February	28	2023	August	22	2023
March	14	2023	September	12	2023
March	28	2023	September	26	2023
April	11	2023	October	10	2023
April	25	2023	October	24	2023
May	9	2023	November	14	2023
May	23	2023	November	28	2023
June	13	2023	December	12	2023
June	27	2023	December	19	2023 8:00 a.m.

Any changes to the regular meeting schedule will be determined by Board action and special notice of any variance in date, time, or location will be posted and mailed to persons who have requested the same.

The annual Board retreat/public work session is scheduled February ? and ?, 2023, time and location to be determined.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Administrative Assistant to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.

Elkhart Community Schools New Course Proposal for 2023-2024

Proposals for new courses submitted 3 semesters prior to implementation.

State Title	Management Fundamentals Career Custer: Business Management, Marketing and Finance Program of Study: Business Administration NLPS Sequence: Concentrator A Course Code: 7143
Course Description	Management Fundamentals describes the functions of managers, including the management of activities and personnel. It also describes the judicial system and the nature and sources of law affecting business. In addition, students will study contracts, sales contracts with emphasis on Uniform Commercial Code Applications, remedies for breach of contract and tort liabilities. It will also examine legal aspects of property ownership, structures of business ownership, and agency relationships.
Grade Levels	11-12
Pathway	Business Management and Administration Business Administration
Length of Course	Full Year
Prerequisites	Required: Principles of Business Management, Digital Applications Recommended: Introduction to Business preferred but not required

Additional Required Information:

Resources	Management Fundamentals 7143
Additional cost?	Awaiting enrollment numbers so we can request quote from Cengage
Rationale for the course	Graduation pathway via the Next Levels Pathway
How does this course fit into your department's and your school's total program?	This will be step two of the pathway and be a prerequisite for courses that we will need to be added in future years.
Anticipated number of students	Still waiting for this information but a large population of our School of Business students have chosen this pathway.
What courses might this replace in their schedules?	None
Name of person on staff licensed to teach this course	All on staff are licensed to teach this course

Elkhart Community Schools
New Course Proposal for 2022-2023

Bruce Baer
Teacher Signature

10/6/22
Date:

Bruce Baer
Written Name of Teacher

Bruce Baer
Department Chair

10/6/22
Date:

Bruce Baer
Written Name of Department Chair

Gail Draper
Director of Counseling

10/6/22
Date:

Gail Draper
Written Name of Director of Counseling

[Signature]
Principal or Assistant Principal

10/6/22
Date:

MATT WERBIANSKY
Written Name of Principal or Assistant Principal

Elkhart Community Schools

New Course Proposal for 2023-2024

Proposals for new courses submitted 3 semesters prior to implementation.

State Title	New Venture Development Career Custer: Business Management, Marketing and Finance Program of Study: Entrepreneurship NLPS Sequence: Concentrator A Course Code: 7148
Course Description	Entrepreneurial Marketing and Management is targeted to students interested in creating and growing their own businesses. The course will focus on key marketing strategies particularly relevant for new ventures. Students will apply marketing concepts to entrepreneurial company challenges, which include creating and nurturing relationships with new customers, suppliers, distributors, employees and investors; and understand the special challenges and opportunities involved in developing marketing strategies "from the ground up."
Grade Levels	11-12
Pathway	Marketing Sales & Entrepreneurship
Length of Course	Full Year
Prerequisites	Required: Principles of Entrepreneurship and Digital Applications Recommended: Introduction to Business preferred but not required

Additional Required Information:

Resources	New Venture Development 7148
Additional cost?	Awaiting enrollment numbers so we can request quote from Cengage
Rationale for the course	Graduation pathway via the Next Levels Pathway
How does this course fit into your department's and your school's total program?	This will be step two of the pathway and be a prerequisite for courses that we will need to be added in future years.
Anticipated number of students	Still waiting for this information but a large population of our School of Business students have chosen this pathway.
What courses might this replace in their schedules?	None
Name of person on staff licensed to teach this course	All on staff are licensed to teach this course

Elkhart Community Schools
New Course Proposal for 2022-2023

Bruce Baer
Teacher Signature

10/6/22
Date:

BRUCE BAER
Written Name of Teacher

Bruce Baer
Department Chair

10/6/22
Date:

BRUCE BAER
Written Name of Department Chair

Paul Draper
Director of Counseling

10/6/22
Date:

Paul Draper
Written Name of Director of Counseling

[Signature]
Principal or Assistant Principal

10/6/22
Date:

MAT WERBIANSKY
Written Name of Principal or Assistant Principal

Elkhart Community Schools New Course Proposal for 2023-2024

Proposals for new courses submitted 3 semesters prior to implementation.

State Title	Accounting Capstone Career Custer: Business Management, Marketing and Finance Program of Study: Accounting NLPS Sequence: Capstone Course Code: 7252
Course Description	The Accounting Capstone course will emphasize Managerial Accounting concepts and Income Tax Accounting for individuals and sole proprietorships. Topics include general versus cost accounting systems, cost behavior, cost-volume profit analysis, budgeting, standard cost systems, responsibility accounting, incremental analysis, and capital investment analysis. The course also offers an overview of federal and state income tax law for individuals including taxable income, capital gains and losses, adjustments, standard and itemized deductions, tax credits and appropriate tax forms. When offered for multiple credits per semester, the Accounting Capstone may be used to provide students the opportunity to participate in an intensive work-based learning experience and/or to complete additional coursework in using spreadsheets to solve accounting cases and to complete a postsecondary credential from ITCC or VU.
Grade Levels	12
Pathway	Business Administration, Finance & Accounting
Length of Course	Full Year
Prerequisites	Required: Accounting Fundamentals, Advanced Accounting, and Digital Applications Recommended: Introduction to Business

Additional Required Information:

Resources	Accounting Capstone 7252
Additional cost?	Awaiting enrollment numbers so we can request quote from Cengage
Rationale for the course	Graduation pathway via the Next Levels Pathway
How does this course fit into your department's and your school's total program?	This will be the final step of the pathway
Anticipated number of students	Still waiting for this information as this will be the last step of the pathway for our school of business students.

**Elkhart Community Schools
New Course Proposal for 2022-2023**

What courses might this replace in their schedules?	None
Name of person on staff licensed to teach this course	All on staff are licensed to teach this course

Bruce Baer
Teacher Signature

10/6/22
Date:

Bruce Baer
Written Name of Teacher

Bruce Baer
Department Chair

10/6/22
Date:

Bruce Baer
Written Name of Department Chair

Gail Draper
Director of Counseling

10/6/22
Date:

Gail Draper
Written Name of Director of Counseling

[Signature]
Principal or Assistant Principal

10/6/22
Date:

MATT WORBANSKY
Written Name of Principal or Assistant Principal

SCHOOL OPERATIONS FUND LEVY APPEAL RESOLUTION

The School Board of the Elkhart School Corporation, Elkhart County, State of Indiana, has determined to file for an excess levy appeal.

The School Corporation requests an increase to its operations fund maximum levy in the amount of \$1,180,435 under IC 20-46-8-3 due to one or both of the following grounds:

- Transportation cost increases of at least ten percent (10%) over the preceding year.

- An adopted or amended bus replacement plan pursuant to IC 20-40-18-9.

Therefore, the governing body of said school corporation hereby resolves to proceed with a petition for an excess levy to the Department of Local Government Finance.

Adopted this 11th day of October, 2022.

AYE

NAY

ATTEST: _____